

CSR Review-Individual

Date: _____ CIL: _____
Client: _____
Address: _____
Phone: _____

- | | | <u>Circle One</u> | | |
|-----------|--|-------------------|----|-------------------|
| a) | The CSR contain documentation showing that the Individual is eligible or ineligible for services (only those eligible are served) | Yes | No | Needs Improvement |
| b) | The CSR contain written ILP or written waiver from the consumers stating that the ILP is unnecessary | Yes | No | Needs Improvement |
| c) | The CSR contains information on the services requested by, and the services provided to, or arranged for, the Consumers | Yes | No | Needs Improvement |
| d) | The IL goals or objectives established with the consumers, whether or not in the ILP | Yes | No | Needs Improvement |
| e) | There is documentation in the CSR notes of the goals or objectives the consumers believe they have achieved | Yes | No | Needs Improvement |
| f) | The CSR maintain documentation of the Consumers right to develop or waive the development of an ILP | Yes | No | Needs Improvement |
| g) | The CSR has a narrative or Social History | Yes | No | Needs Improvement |
| h) | The CSR maintain documentation that the consumer was notified of their rights and responsibilities and received information about the Consumers Assistance Program | Yes | No | Needs Improvement |
| i) | The CSR maintain documentation that the CIL provided opportunity for consumers to express satisfaction with the CIL services and policies | Yes | No | Needs Improvement |