

# *I.L. Summit 2009*

## **Addendum #1**

February 2, 2009

Here is the first of what will be several regular updates on the upcoming I.L. Summit 2009. The SILC Training/Conference Planning Committee's intent is to keep you, your staff and your board members consistently aware of the conference as we approach the June 28-30 event. The Statewide Independent Living Council (SILC) is committed to working with and for all 22 of Missouri's Center's for Independent Living. This conference is striving to serve that commitment. We want I.L Summit 2009 to WOW you! We hope that you have already made conference reservations. If not, please accept this as another invitation to take advantage of this "three-in-one" conference designed to provide your I.L., CDS, In-Home, and Payroll Department staff, your board members and you, the Executive Director, with the information that you asked this conference to provide. CIL's are in a very competitive market for consumers and that's why all of the sessions will be very useful to IL, CDS and In-Home ILD's, Case Managers and in-Home Attendants.

This "Addendum" has information on:

- The number of available attendees has been increased!
- Information on accessible and smoking rooms
- Request for Alternative formats (please see attached form)
- Day and Time schedule announced for the sessions (please see attached schedule)
- Request for topics for "stand-by" sessions
- Request for contributors for the Best Practices Round Table sessions
- On-site volunteers needed during the conference

- ❖ **Number of Conference Registrations Increased:** Based on the initial response by CIL's and thanks to the cooperation of the marketing and catering departments at Courtyard by Marriott, **the committee is very happy to announce that the number of available registrations has been increased from 200 to 346!** The immediate response to the registration information has been overwhelming, so we were able to work with CBM to almost double the number of attendees we were initially told they could handle. With that said, make sure you get your Center's registration forms to ILRC in Jefferson City as soon as possible.
- ❖ **Accessible Sleeping Rooms:** Courtyard by Marriott has instructed their front desk agents to pay close attention to the requests for accessible rooms. Stoney Creek Inn (1) and The Fairfield Inn & Suites (2) are the overflow hotels. Attendees will be given the contact information to call one of those hotels for accessible room reservations when the accessible accommodations at CBM are filled.
- ❖ **Smoking Rooms:** First, CBM is a smoke-free hotel. That said they will inform their front desk agents when booking smoking room requests to put those attendees close to an exit or in a patio or balcony room. If this becomes more than CBM can handle the attendee will be given contact information to make their reservation at the Stoney Creek Inn (1) or the Fairfield Inn & Suites (2). Both of those hotels do have smoking rooms.
- ❖ **"Stand-by "Session Topics:** We have all probably been to at least one conference where a last minute change had to be made because the scheduled presenter was not able to attend and another presenter and/or the presentation was not available. Our committee is trying to address that by asking each presenter to identify a fill-in if for some last minute reason they are unable to make their presentation themselves. We have also established a deadline for gathering all of the presentation materials so they can be copied and created in alternative formats. Just in case we still have the need to fill in, we're asking for suggestions of topics not already covered that will be valuable to the

attendees and can be scheduled on a last minute situation. If you have a suggestion please send me your idea along with a potential presenter for the subject. I can be reached at On My Own, Inc., (417) 66-7007, ext. 18 or at [onmyownpat@sofnet.com](mailto:onmyownpat@sofnet.com). Your suggestions will be greatly appreciated.

- ❖ **On-Site Volunteers Needed:** Facilities Manager Barnie Cooper sent you an email earlier this month requesting volunteer help from a couple of your staff who will be attending. We have three registration tables to staff, as well as copies to be made, A/V equipment to set up and a host for each session to make sure we stay on time. We have received a few replies, but need several more. Please contact Barnie at NEILS or me at OMO. Barnie's phone number is (573) 2218282. His email address is [barnie@neilscenter.org](mailto:barnie@neilscenter.org).
- ❖ **Participants Needed for the Best/Innovative Practices Roundtable Sessions:** Barnie is also looking for at least two more Centers who are willing to share information and documentation materials on innovative programs and services. If you have a program that your Center is proud of and believe it can enhance the services provided by Centers around the state please contact Barnie. It could be a new program or service in any area of your Center, or a service delivery policy that will benefit all of us. Don't be bashful. Sharing your success stories will be appreciated by all. This session will be offered three times during the conference.

Please download, review and share this and the additional two attachments on the [Session Day and Time](#) schedule and a form requesting information on attendees who require alternative formats.

We want your experience during I.L. Summit 2009 to enrich each and every member of your staff that attends. If the last thing we hear you say is WOW we will have accomplished our mission.

Look for another "Addendum" coming in early March. In the meantime please feel free to contact me or any of our committee with any questions or concerns.

Best Regards,  
Pat Chambers  
Chair, I.L. Summit 2009

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